

Alaska Mental Health Consumer Web

**1248 Gambell Street
Anchorage, AK 99501**

**907.222.2980
907.222.2981**

Volunteer

POSITION PURPOSE

A Volunteer is beginning the process of self-directed recovery, and works for peers experiencing mental illnesses and substance abuse in regaining control over their own lives and over their own recovery process. As someone who experiences a mental illness and substance use themselves, Volunteers model competency in recovery and maintaining ongoing wellness.

QUALITIES DESIRED IN THIS POSITION

- Desire to learn and support the mission of the Mental Health Consumer Web
- A willingness to uphold the values of the Mental Health Consumer Web which include: Safety, dignity, self-determination, personal responsibility and empowerment
- Desire to grow and learn new skills
- Desire to build strong verbal and written communication skills
- Ability to listen carefully and respect an individual's self-determination while offering assistance
- Desire to learn about and maintain appropriate boundaries with peers, staff and participants

DUTIES

- Assist in the day to day operations of the Web - specific tasks may include but is not limited to : ensuring and encouraging a safe and substance free environment, assisting the peer mentor staff the desk, filing, cleaning, etc.
- Greets and engages with consumers about their lives and how they are doing
- Refers consumers to the Web Peer Mentors, and other program staff for intake and linkage to community resources
- Works as a team with other volunteers, community partners, and staff to do outreach/in-reach in the community
- Assist staff as needed with other projects as requested
- Must be able to pass a State Background Check

MINIMUM POSITION QUALIFICATIONS

Education Applicants must be 18 years or older
All levels of education and life experience

Experience Applicant must be a Mental Health Consumer in a recovery process

Alaska Mental Health Consumer's Web

The above statements are intended to describe the general nature and level of work being performed by most people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and requirements. Scheduling flexibility is required to accommodate changing Web needs.